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## **K. J. SOMAIYA COLLEGE OF SCIENCE AND COMMERCE**

### **LOCKDOWN EXIT SOP's FOR STUDENTS**

The fight with Corona virus is here to stay and it is the responsibility of not just the institutions and the management but also of each individual who is part of the Somaiya Vidyavihar family to ensure that both our campuses and our people remain healthy and safe. The rules and protocols can be laid down and it is for us to follow and abide by them.

As per the latest University Circular REG/ICD/ 2020-21/28 dated 12.02.2021 and BMC letter – Joint Commissioner (Education) 1695 dt 12.02.2021, K.J.Somaiya Science and Commerce College, Vidyavihar awaits clearance from the local authorities to restart the college **after** 22 February 2021. This date is tentative and may get revised, subject to Government instructions.

The current status, as of 13 February 2021, is that the Government will take the decision to allow the reopening of colleges only on 22 February 2021. Hence, the decision as to when to reopen K.J.Somaiya Science and Commerce College, Vidyavihar will be taken accordingly.

As of now, the College awaits clearance from the local authorities (viz, Municipal Commissioner, the District Collector and Disaster Management Cell) to restart the college from the date decided by the Government.

### **The College's Academic Commitments On Reopening**

- The College will be reopened in a phased manner:
  - In the first phase, the students will attend laboratory sessions from the first day of reopening and entry will be given only to Ph.D. and post graduate students who will be able to come to college from the reopening day.
  - The undergraduate students (FY, SY, TY and 12<sup>th</sup>) practical's are still on hold and will be communicated as and when the decision is taken.
  - Practical sessions will be arranged in different batches keeping in mind the social distancing norms and the schedule will be communicated to the students by the respective departments.

- All lectures will continue in the 'ONLINE MODE along with the Work from Home modality for assignments and projects.

The suggested Standard Operating Procedures for the remainder of the year and till further notice are listed below:

### **In campus**

1. Students living in containment zones will **NOT** be permitted entry into the campus.
2. There will be markers on the road to maintain the requisite distance between two individuals and everyone must follow the same.
3. Everyone entering the campus will be scanned for temperature at the gate. If the reading is found **NOT** to be within the permissible limit, the person will not be allowed entry.
4. Anyone suffering for cough, cold and/or fever will **NOT** be allowed to enter the campus.
5. Everyone must sanitize their hands using the sanitizer dispensers placed at the gate.
6. Everyone must maintain a distance of 6 feet from each other while on campus. This will be strictly enforced to ensure minimum contact.
7. No group activity will be permitted on campus.
8. Sitting arrangements in the canteen would be such as to maintain social distancing.
9. Social distancing to be maintained in the campus..
10. **It is mandatory for everyone to wear a mask and the Somaiya ID while on campus.**
11. The Medical Centre on campus is equipped to answer and counsel on COVID-19 related issues and should be consulted if any student develops fever, cough, cold who can then refer the case to the hospital.
12. Everyone is required to download the Aarogya Setu App as it enables early identification of potential risk of infection, and thus acts as a shield for individuals and the community. Regularly updating the health status on the App will facilitate timely provision of medical attention to those individuals who are at risk.

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## **In the Institute building**

1. Use of Air Conditioners will be prohibited.
2. Elevators are **NOT** to be used.
3. Make use of the sanitizer dispensers provided for each floor, washrooms, common areas, etc. in the Institute.
4. Frequent sanitization of the entire workplace, common facilities including toilets and all points which come into human contact will be done by the housekeeping staff. You are required to cooperate with the housekeeping staff.
5. Masks will be made available in college office for people to buy one in case of damage/wear and tear.
6. Social distancing to be maintained in the class room and in the laboratories.

## **For Individuals**

1. Wear appropriate mask at all times.
2. Practice Hand and Respiratory Hygiene. Respiratory etiquettes to be strictly followed & proper disposal of used tissues
3. Don't touch your face, after touching other surfaces like desks, tables, walls, railings etc.
4. Practice frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use alcohol-based hand sanitizers.
5. When travelling to the campus, carry a sanitizer, wear mask, carry minimum things to college and try to maintain social distance as far as possible.
6. Carry home cooked food and own water bottles. Avoid canteen.
7. Avoid wearing watches, and other accessories.
8. Minimise /Reduce bag size.
9. After reaching home, take bath and ensure not to touch surfaces in the house before washing your hands. Leave your foot wear outside if possible.
10. Wipe all the things that you have carried back home with a disinfectant.